

SHBC Clubhouse – Project Governance Framework

SHBC Committee

- Manage/oversee all higher level operational aspects of the project
- Develop and approve roles of the sub-committees and provide written instruments of delegation to each
- Receive decision-making recommendations from the subcommittees and make a determination
- Liaise with WSC on key clubhouse development issues, eg Lease, Building Codes, Council requirements re commercial facilities
- Seek legal advice as required
- Keep progress records on the project stages
- Consult regularly with club members and with experts as required
- Receive regular written reports from the sub-committees and report to the club members as key milestones are reached

Finance Subcommittee

- Explore options and develop a financial plan to recommend to the Committee.
- Monitor all matters relating to fund-raising, expenditure and financial reporting.
- Refer issues to the Committee and provide advice and reports to the Committee.

Construction Subcommittee

- Make recommendations, provide advice, and closely monitor all matters relating to the tender and building process and progress.
- Refer significant issues that may arise to the Committee and provide advice and reports to the Committee.

Interior Finishes and Landscape Subcommittee

- Make recommendations on the clubhouse internal fit-out and landscaping, and monitor progress.
- Refer issues and provide advice and reports to the Committee.